

Corey Friend

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EDUCATION

Master of Arts in College Student Personnel Expected May 2013
Bowling Green State University (BGSU), *Bowling Green, Ohio*

Bachelor of Arts in Political Science May 2010
Saint John's University, *Collegeville, Minnesota*

INTERNATIONAL EXPERIENCE

Benedictine Volunteer Corps, *Manila, Philippines* August 2010-December 2010
Semester Study Abroad, *Tokyo, Japan* August 2008-December 2008

PROFESSIONAL EXPERIENCE

Assistant to the Department Chair May 2012-Present
College Student Personnel Program (CSP), BGSU, *Bowling Green, Ohio*

- Corresponded and met with all prospective graduate CSP masters students
- Oversaw the CSP admissions committee with four faculty members, reviewed 200 CSP masters student applications, and determined which candidates to invite to interview at BGSU
- Coordinated and facilitated two rounds of CSP Interview Days for 80 prospective graduate students representing national and international institutions
- Served as a liaison between CSP students and the program faculty by conducting individual meetings
- Attended and transcribed for bi-weekly departmental faculty meetings
- Planned two graduate student orientations, department convocation, and department commencement

Greek House Director May 2012-Present
Fraternity and Sorority Life, BGSU, *Bowling Green, Ohio*

- Provided support as a live-in advisor for the Epsilon Eta chapter of Kappa Sigma Fraternity at BGSU
- Worked closely with chapter leaders, advisors, and BGSU professional staff to provide support to the chapter in reaching goals related to scholarship, community, recruitment, retention, philanthropy, and community service

Campus Green Fund Graduate Student Representative August 2012-Present
Office of Campus Sustainability, BGSU, *Bowling Green, Ohio*

- Evaluated and allocated funds to student-led sustainable initiatives on campus
- Researched and implemented innovative sustainable practices, including green roofs and wind turbines

University Conduct Committee Student Member August 2012-Present
Office of the Dean of Students, BGSU, *Bowling Green, OH*

- Adjudicated cases concerning potential violations of the Code of Student Conduct and assigned educational sanctions when appropriate
- Reviewed and recommended changes to Code of Student Conduct policies and procedures

Graduate Hall Director August 2011-May 2012
Office of Residence Life, Baldwin-Wallace College, *Berea, OH*

- Supervised, trained, and evaluated 8 Resident Assistants in a residence hall of over 200 students
- Addressed issues of staff and student development, leadership, conflict mediation, and conduct
- Built a strong, cohesive hall staff through intentional team building activities, student-enabled conflict management, and the emphasis on an environment valuing respect and inclusion
- Participated in on-call rotation serving as a first responder in crisis management situations
- Coordinated logistical operations for immediate area of responsibility, including opening, closing, health and safety inspections, room inventory reports, and hall budget
- Advised residents in dealing with personal concerns and referred resources such as academic advising, counseling center, medical attention, and campus security
- Developed community through intentional programming and rapport building with residents

Explorations/Study Abroad Graduate Assistant August 2011-May 2012Explorations/Study Abroad Center, Baldwin-Wallace College, *Berea, OH*

- Promoted international education to the campus community
- Managed and facilitated two study abroad fairs, pre-departure orientations, and re-entry orientations
- Advised interested students on domestic and international opportunities
- Assisted with creative marketing campaigns by creating promotional flyers, brochures, and posters

Boy Scouts of America Summer Camp Director Summer 2009, Summer 2010Tomahawk Scout Reservation, Northern Star Council, BSA, *Birchwood, WI*

- Interviewed, hired, trained, and managed a staff of 38 counselors
- Responsible for maintaining staff morale, cohesiveness, and standards of excellence
- Collaborated with area directors to ensure effective communication between leadership
- Planned all operations of the camp, including programs, management, and health and safety of over 5000 participants and employees
- Strengthened relationships with adult leaders through tri-weekly meetings to disseminate information about camp program and policies

COMMITTEE & ADVISORY EXPERIENCE

College Student Personnel Admissions Committee, BGSU	November 2012-Present
Graduate Intern Search Committee, Baldwin Wallace College	February 2012
Explorations/Study Abroad Advisory Council, Baldwin-Wallace College	August 2011-May 2012
Residence Life Advisory Council, Baldwin-Wallace College	August 2011-May 2012
Co-Advisor—Global Partners Society, Baldwin-Wallace College	August 2011-May 2012
Advisor—Farmer Jackets, Baldwin-Wallace College	August 2011-May 2012
Northwest Area Coordinator Search Committee, Baldwin-Wallace College	August 2011-December 2011

PRESENTATIONS & FACILITATION EXPERIENCE

BGSU Office of Residence Life—Leaders in Residence Course Instructor	Spring 2013
BGSU Fraternity and Sorority Life—January Leadership Retreat	January 2013
BGSU Center for Teaching and Learning—Multicultural Competence Training	November 2012
BGSU Center for Teaching and Learning—Leadership Academy Conference Facilitator	November 2012
BGSU Fraternity and Sorority Life—New Member Orientation Facilitator	October 2012
BGSU Fraternity and Sorority Life—Membership Agreement Guide	September 2012
BGSU College Student Personnel Program Graduate Student Orientation	June 2012, August 2012
BGSU Kreischer Quadrangle Resident Assistant (RA) Multicultural Competence Training	April 2012
Baldwin-Wallace College RA Training—Multicultural Competence Session Facilitator	January 2012
Baldwin-Wallace College Study Abroad—College 101 Presentation Series	August 2011-December 2011
Baldwin-Wallace College Hall Director Training—Policy Overview	August 2011, January 2012

ACHIEVEMENTS

Community Spirit Award Recipient—BGSU College Student Personnel Program	May 2012
Sean Merhar Creative Leadership Award Recipient—Tomahawk Scout Reservation	August 2010
Eagle Scout Recipient—Boy Scouts of America	April 2004

PROFESSIONAL DEVELOPMENT

Ohio College Personnel Association (OCPA) Career in Student Affairs Day, Oxford, OH	October 2012
American College Personnel Association (ACPA) Annual Conference, Louisville, KY	March 2012
NAFSA: Association of International Educators Region VI Conference, Louisville, KY	November 2011

RELEVANT SKILLS

Microsoft Office: Word, Excel, PowerPoint, Access, and Outlook, Content Management System, Photoshop, Windows Movie Maker, iMovie, Social Media Platforms